**Northern Illinois University**

**Department of Educational Technology, Research and Assessment**

**INDEPENDENT STUDY AND INDIVIDUALIZED PROJECT CONTRACT FORM**

Year/Sem: \_\_\_\_\_\_\_\_\_

Student’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student EMPLID: \_\_\_\_\_\_\_

Student’s Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Classification: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Major College/Degree: **M.S. in Educational Research, Evaluation and Assessment**

Instructor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Number: 699C Section: 00P1 Course Credit Hours: 1

Course Title: Master’s Portfolio

Date work must be completed by: \_\_\_\_\_\_\_

**1. Overview of the independent study or individualized project**

Construct, present and defend an e-portfolio that documents and reflects my experiences in the Educational Research, Evaluation and Assessment (EREA) program. During this process, I will: (a) reflect on my professional goals and demonstrate how I have progressed during my course of study; (b) reflect on the assessment, evaluation, quantitative and qualitative analysis skills I have acquired and highlight what I believe are my personal strengths; and (c) demonstrate my written and oral communication skills in research and evaluation*.*

**2. Statement of course requirements (e.g., reading assignments, research on project activities, meeting and consultations, etc.):**

With guidance from my committee chair, I will:

1. Prepare a current résumé or vita.

2. List and discuss initial, middle and end-of-program goals.

3. List courses (number and title) completed per term.

4. Select artifacts to showcase in the portfolio.

5. Prepare a personal statement pertaining to the development of my expertise in research and assessment and how the artifacts selected collectively exemplify my developing expertise in research and assessment and my mastery of the eight EREA program objectives.

6. Create a blueprint documenting alignment between artifacts and program objectives.

7. Prepare artifact introductions.

8. Present and orally defend the portfolio.

**3. Expectations of student performance (e.g., papers, quizzes, exams, presentations, etc.):**

1. Submit chair-approved portfolio to the entire committee.

2. Present and orally defend the portfolio before the committee.

3. If necessary, revise the portfolio based on committee feedback.

**4. Faculty member’s statement on grading procedure**

Successful completion and oral defense of the portfolio as determined by the portfolio committee.

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| Student’s Signature | Date |

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| Faculty Member’s Signature | Date |

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| --- | --- |
|  |  |
| Department Chair’s Signature | Date |

Revised 2/2022

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