Policies and Program Information: A Handbook for Success

Revised by the Early Childhood Steering Committee 3/09
(Updated November 2014)
I. Program Overview

The interdisciplinary major in Early Childhood Studies is offered jointly by the School of Family, Consumer, and Nutrition Sciences and the Department of Special and Early Education. The program is designed to prepare personnel for professional roles serving children from birth through eight years of age and their families. This program of study covers the knowledge, competencies, and skills required by teachers, child care workers, and other professionals involved in the education and care of young children.

The Early Childhood Studies major allows for a student to choose the emphasis in Early Childhood licensure offered by the School of Family, Consumer, and Nutrition Sciences or the emphasis in Early Childhood licensure with pre-school special education approval offered by the Department of Special and Early Education. Students should seek advisement early in the academic career for assistance with making this choice. The School of Family, Consumer, and Nutrition Sciences and the Department of Special and Early Education limit the number of students admitted to the interdisciplinary major in early childhood studies depending on the resources available.

Individuals holding the Early Childhood educator’s license are eligible to teach in Illinois public schools through grade 3. Those individuals holding Early Childhood educator’s license with pre-school special education approval are eligible to teaching in Illinois public schools through grade 3, and to teach children with disabilities from age three to age six. Other employment opportunities include directing or teaching in licensed child care programs, and working in private and public agencies which serve young children and their families.

Early Childhood Studies Program Philosophy and Goals

"Early childhood education is a diverse field encompassing a broad age-range of the lifespan, birth through age eight including children with special developmental and learning needs, and diverse settings including public and private schools and centers, and encompassing many different roles in addition to the traditional role of ‘teacher.’ This diverse field is unified by a common core of knowledge. This common core of knowledge deepens and expands . . . at higher levels of preparation. . .(for example), at the baccalaureate level, the graduate demonstrates the ability to apply and analyze the core knowledge and to systematically plan and develop curriculum for individual children and groups. . .the professional (graduate) is expected to engage in reflective practice that results in improved programming for children and also contributes to continuing professional development. In addition, . . .the professional (graduate) is expected to advocate for policies designed to improve conditions for children, families, and the profession” (NAEYC, 1996, p.3).

There is a “common core of professional knowledge and abilities needed by all early childhood educators. . .to some extent, the core of knowledge and skills is a recursive cycle with content revisited in greater depth and breadth at higher levels”. (NAEYC, 1996, p.13)

This core area provides the breadth and most importantly, the depth of information about 0-8 year-old children’s development and learning processes in the context of early childhood programs, family, and community. “The qualified early childhood teacher will demonstrate professional knowledge, abilities, dispositions, values, and attitudes regarding child development and learning, curriculum development and implementation, family and community relationships, assessment and evaluation, professionalism, and practice during field experiences”. (NAEYC, 1996, p.13)

*Source: NAEYC (1996). Guidelines for preparation of early childhood professionals: Developed by the National Association for the Education of Young Children (NAEYC, Division for early Childhood of the Council for Exceptional Children (DEC/CEC), and the National Board for professional Teaching Standards (NBPTS). Washington, DC: NAEYC.
Program Objectives

1. Students will demonstrate an understanding of the developmental processes of children within the family. This understanding includes the interrelatedness of children’s physical, cognitive, social, and emotional development.
2. Students will acquire knowledge of the culturally diverse environment of American society and the skills and strategies necessary to meet the needs of children and their families.
3. Students will demonstrate skills in observing and assessing children in early childhood settings and demonstrate the ability to apply this information to program planning.
4. Students will demonstrate the skills and theoretical knowledge necessary to plan for and work effectively with young children with diverse developmental characteristics and backgrounds, their families, and their communities in a variety of educational settings.

Program Structure and Advisement

The Early Childhood Studies Steering Committee

The Early Childhood Studies Steering Committee is responsible for curricular decisions relating to the Early Childhood Studies program. The Steering Committee reviews the semester schedule for all course offerings in both colleges, monitors the program, and addresses long-range planning issues. The Steering Committee initiates all curricular actions, including but not limited to, course additions, deletions, catalog changes, and transmits them to the Curriculum Committees of both departments for approval through the standard curriculum process.

The Steering Committee is composed of ten voting members, including the following: (1) The Chair of the Department of Special and Early Education; (2) The Chair of the School of Family, Consumer, and Nutrition Sciences; (3) Three Early Childhood Studies faculty from the Department of Special and Early Education; (4) Three Early Childhood Studies faculty from the School of Family, Consumer, and Nutrition Sciences; (5) Two student representatives (one from each emphasis) selected by their peers; and (6) two academic advisors (one from each college). The Steering Committee for the Interdisciplinary Program in Early Childhood Studies meets regularly during the academic year. The committee is chaired by the department chairs in rotation, who retain their voting privileges while chair.

Program Advisement

Pre-Early Childhood Studies majors choosing the emphasis in Early Childhood licensure are advised in the College of Health and Human Sciences Advising Office, which is located in Wirtz Hall, Room 227 (815) 753-1891. Declared majors are advised by an FCNS faculty member and can be contacted by calling (815) 753-6350. Pre-Early Childhood Studies majors choosing the emphasis in Early Childhood licensure with pre-school special education approval offered by the Department of Special and Early Education are advised in Gabel Hall, Room 162, (815) 753-8361.
II. Program Prerequisites

Admission to the University

Students accepted for admission to Northern Illinois University and intending to enroll in Early Childhood Studies are classified as Pre-Early Childhood Studies majors. At the beginning of each semester, students should meet with an advisor from the appropriate college for an advisement session. Students are considered declared majors rather than pre-majors only after successful completion of all program pre-admission requirements and after official admission to the Interdisciplinary Program in Early Childhood Studies.

Limited Admission Policy

The School of Family, Consumer, and Nutrition Sciences and the Department of Special and Early Education limit the number of students admitted to the Early Childhood Studies Program. Admittance to the program is based on criteria established by the Early Childhood Steering Committee, and includes, but is not limited to: 1) attainment of an overall GPA of at least 2.75 including transfer credit; 2) successful completion of the ILTS Test of Academic Proficiency; 3) provide proof of a fingerprint-based criminal background check in compliance with NIU policy; 4) verification of TB test; and 5) successful completion of the preadmission courses with a grade of a C or better in each.

A student who has completed these requirements is eligible to apply to one of the emphases in the major in early childhood studies, but satisfying these requirements does not guarantee admission. Admission is competitive based on the GPA in work taken at NIU and/or transferred from other institutions, the quality of the application essay, and successful experience working with young children. Applications for the major in Early Childhood Studies can be obtained in the advisement offices and are due by March 1 each year for admission the following fall.

Admission Requirements

Before a student can make a formal application for admission to the Early Childhood Studies Program at NIU, he/she must have completed the following requirements:

1. Attainment of an overall GPA (combined NIU and all transfer) of at least 2.75.

2. Completion of the following courses with a “C” or better, including transfer credit:

   - COMS 100 Fundamentals of Oral Communication
   - ENGL 103 Rhetoric and Composition I
   - ENGL 104 Rhetoric and Composition II
   - FCNS 230 Child Development
   - PSYC 102 Introduction to Psychology
and two of the following courses earning at least a “C” or better:

- **HIST 260** American History to 1865
- **OR HIST 261** American History since 1865
- **EPFE 201** Education as an Agent for Change
- **MATH 201** Foundations of Elementary School Mathematics
- **PHIL 231** Contemporary Moral Issues

3. Admission to the selected emphasis is contingent on completing the following prerequisites with a grade of C or better prior to entering the professional semesters.

**Additional prerequisites for emphasis in Early Childhood licensure**

- **BIOS 103** General Biology
- **OR BIOS 104** General Biology (with lab)
- **OR BIOS 109** Human Biology
- **ETT 229** Computers in Education or pass the ETRA Skills Competency Examination
- **FCNS 284** Introduction to Family Relationships
- **STAT 208** Basic Statistics
- **TLSE 240** Introduction to Special Education

**Additional prerequisites for emphasis in Early Childhood licensure with pre-school special education approval**

- **ETT 229** Computers in Education or pass the ETRA Skills Competency Examination
- **FCNS 284** Introduction to Family Relationships
- **SOCI 250** Contemporary Social Institutions
- **OR SOCI 260** Introduction to Social Psychology
- **OR SOCI 270** Social Problems
- **TLSE 240** Introduction to Special Education
- One general education biology course
- One general education physical science course
- Either the biology or physical science course must include a laboratory

4. Successful completion of the Illinois Test of Academic Proficiency (or alternative ACT requirement).

5. Proof of freedom from the communicable disease tuberculosis (TB).

6. Successful supervised experience working with young children (birth to age 8).
III. Entrance Testing: The Illinois Test of Academic Proficiency (ILTS)

Any student who plans to enroll in the Early Childhood Studies program at NIU, must pass the Test of Academic Proficiency (formerly the Illinois Certification Test of Basic Skills) prior to applying to the major or provide evidence of a waiver from the state based on the ACT plus Writing. For the waiver, students must have a score of 22 or higher on the ACT overall and at least a score of 19 on the Writing portion. The Illinois Test of Academic Proficiency or equivalent is required to become a certified teacher in the State of Illinois. This test contains basic assessments of reading, writing, grammar, and mathematics.

Students planning to transfer to NIU should take the ILTS Test of Academic Proficiency as soon as possible upon acceptance to the university, since there are long periods of time between registering for the test (one month before the test date), taking the test, and receiving the results of the test (usually four to six weeks after the test date). The score is considered valid for 10 years, so it can be taken prior to admission.

Students applying to the major should take the ILTS Test of Academic Proficiency/Basic Skills Test well in advance of the application date in order to make application deadlines. Results must be submitted to the appropriate advisor on or before 4:30 p.m. on March 1st of the application year.

A study guide for the ILTS Test of Academic Proficiency Basic Skills test is available via downloading from the ILTS website at http://www.icts.nesinc.com. Preparatory workshops are offered through the College of Education, Learning Center (815-753-8354). See your advisor for additional resources.

Students who are unsuccessful in passing the ILTS Test of Academic Proficiency may retake the exam during a regularly scheduled testing period.

The ILTS Test of Academic Proficiency is offered several times a year. Information about test dates and cost of testing can be obtained by visiting the website, http://www.il.nesinc.com/. Registration information, study guides, and a practice test can also be access via the ILTS website.
IV. Admission to Teacher Education

Following admission as a declared major in Early Childhood Studies and successful completion of the first professional semester, students will be admitted to Teacher Education. Minimum criteria for acceptance include the following:

- A minimum overall GPA of 2.75
- A grade of “C” or better in all of the professional education courses
- Approval of the department of emphasis (FCNS or TLRN)
- A grade of “C” or better in COMS 100, ENGL 103, ENGL 104, FCNS 230, and PSYC 102
- Passing Scores on the Illinois Test of Academic Proficiency

Course Sequencing

The ECS Steering Committee provides a clearly defined sequence of courses leading to the undergraduate degree in Early Childhood Studies. Each student applying to the program is required to sign his/her application stating they acknowledge and agree to follow the sequence. The sequence of courses is enforced through a series of prerequisites, the use of permit numbers, and other restrictions on admission to courses.

Retention

Retention in the ECS professional program requires that students maintain a minimum cumulative GPA of 2.75 and a grade of “C” or better in all subsequent required courses. Students whose overall GPA drops below 2.75 or who receive a grade below “C” in any of the professional courses, are placed on professional probation. Students who receive a grade below “C” in any of the professional courses are customarily offered the opportunity to repeat that course at NIU during its next offering if a written request is submitted to the ECS Steering Committee and the Committee agrees it is in the student’s best interest. In addition, students dropping below 2.75 or receiving a grade below “C” in a professional course are not allowed to continue in the next professional semester until successful completion of the repeat. If the subsequent attempt to repeat a class or classes does not result in a “C” or better and a GPA of 2.75 or above, the student will be dropped from Teacher Education and the Early Childhood Studies program.

Students should also refer to the NIU Undergraduate Catalog for detailed information about the university’s repeat policy and the ECS Retention Policy in this handbook.

Dispositions

Faculty and supervisors involved in any facet of the undergraduate professional sequence of courses may initiate an assessment of dispositions.
V. Program Requirements

**General Education** courses are required of each student and are intended to allow for a well-rounded liberal arts education. All general education requirements for the interdisciplinary program in Early Childhood Studies can be found on the Early Childhood Studies’ progress sheet(s). It is recommended that students complete all of their general education requirements prior to beginning the professional coursework sequence.

**Professional Courses** (as used in the Early Childhood Studies program) are requirements directly related to the subject matter of professional development. A grade of “C” or better is required in the professional courses, except for FCNS 331A, TLEC 282, TLEC 382, and TLEC 485A & TLEC 485B, which require a grade of “S”.

**Core Requirements** for each emphasis can be found in the undergraduate catalog. Students interested in 04 Certification, will find the degree requirements listed in the College of Health and Human Services, School of Family, Consumer and Nutrition Sciences. Students interested in 04 certification with pre-school special education approval, will find the degree requirements listed in the College of Education, Department of Special and Early Education.

**Residency Requirement**

In order to receive a degree from Northern Illinois University, a student must earn the last 30 hours of credit in coursework at NIU. A waiver of senior standing must be filed in the Office of Registration and Records for any variance from this rule. Students advised in the Department of Special and Early Education can obtain this form in the Office of Advisement in Gabel 162, and students advised in Family, Consumer, and Nutrition Sciences can obtain the form from the College of Health and Human Sciences Undergraduate Advisement Office in Wirtz 227. All students must have approval from their academic advisor prior to obtaining this form.

**Application for Graduation**

When a student has completed 90 semester hours of undergraduate coursework, he/she will be notified via e-mail that he or she is eligible to apply for graduation. MyNIU is where students will apply and where they will be billed. The student is requested to verify his/her major and catalog year and declare the intended date of graduation. It is the responsibility of the student, within thirty days of receipt of the Graduation Progress Report, to check errors on the report or make inquiries as to appropriate substitutions for courses. The deadlines for applying are posted on Registration and Records website and strictly adhered to. A STUDENT WILL NOT GRADUATE FROM THE UNIVERSITY IF ANY COURSE OR REQUIREMENT HAS NOT BEEN MET.

**Granting of the Degree**

When a student completes the program requirements at Northern Illinois University, the Bachelor of Science degree is awarded by the University. Individuals in either emphasis are eligible to apply for certification to teach children from birth through age eight. In addition, individuals pursuing the 04 certification with pre-school special education approval will receive his/her approval to teach children with disabilities from age three through age six.
VI. Student Teaching and Teacher Certification

Application for Student Teaching

Having applied for a student teaching placement does not guarantee a student teaching assignment. Before any student can begin a student teaching assignment, all requirements outlined in the NIU catalog must have been met, as well as any new requirements which may be mandated by the State Certification Board. Students are provided a list of all the requirements at the Student Teaching Sign-Up Meeting held during the spring semester prior to student teaching. Attendance at this meeting is mandatory.

Transportation to Student Teaching

Northern Illinois University does NOT provide transportation to TLEC 485A and TLEC 485B. Therefore, students are responsible for securing their own transportation.

Qualifying Exams for Teacher Licensure

In 1985, the Illinois legislature enacted Section 21-1a of The School Code of Illinois, which established a testing program as part of the state’s educator licensure requirements. As part of teacher certification, students will need to pass Illinois Licensure Testing Systems (ILTS) examinations, including the Test of Academic Proficiency (prior to admission), the subject matter knowledge test (prior to student teaching) and the assessment of professional teaching (APT) (prior to licensure). The purpose of these examinations is to ensure that each individual who holds a license has the necessary content knowledge and basic skills to serve in Illinois Schools. Passing the ILTS Test of Academic Proficiency (400), the appropriate subject matter knowledge test (Early Childhood Education, test #107) and the assessment of professional teaching test (test #188) are components of the process for certification in the state of Illinois.

Register to take any of these exams at www.il.nesinc.com

The ILTS subject matter knowledge test in Early Childhood Studies must be completed and scores reported to the Clinical Office (Gabel Hall 162) by the date requested. It is recommended that students take the APT test during their student teaching semester at NIU. For all those graduating after September 1, 2015, there is also a requirement to register for the edTPA (Teacher Performance Assessment) and complete it successfully during student teaching. In addition to passing these tests, a candidate for licensure must complete all required course work in the approved Teacher Education program as well as the field and clinical experience requirements.

Receiving Licensure

Any student who is eligible to receive a license should apply for it regardless of immediate plans to teach. Since licensure requirements change, a delay in obtaining the educator’s license may result in the need to fulfill additional requirements. Students should apply for their license online at www.isbe.net/ellis and follow the prompts listed under “Educator Access.” Complete your licensure process by taking official copies (in sealed envelopes) of all college and university transcripts and your State of Illinois issued license to your Regional Office of Education.
VII. Program Policies

Coursework Away from NIU

Courses taken at institutions other than NIU must fulfill requirements for acceptance as substitutions. An Articulation Handbook is available in the office reception area of Wirtz 118 and Gabel 162 and via the Internet at www.niu.edu/admissions/transfer/transfercenter/handbook/tables.shtml. This handbook outlines the equivalencies of NIU General Education courses at Illinois Public Community Colleges. General education courses taken at four-year schools must be verified as transferable by the Office of Registration and Records. Courses in the ECS Professional Sequence taken away from NIU must have prior approval of an academic advisor to insure program requirements are being satisfied for certification and graduation. If students have earned or will exceed more than 90 hours with the transfer of coursework, prior approval from their college (at NIU) must be given in order to receive credit for coursework away from NIU.

Concurrent Enrollment

Students enrolled in two institutions of higher learning at the same time must have prior approval from their college of emphasis. Students who plan to take more than two courses at NIU during a spring or fall semester, OR one or more courses during a summer session, as well as courses at another institution, must obtain this approval. Students not complying with this requirement will not receive transfer credit for the work taken concurrently at another institution. Students should consult their academic advisor regarding approval for concurrent enrollment.

Withdrawal from a Course

All requests for withdrawal from a course must be initiated and processed through the advisement office of the college of emphasis. Deadlines for withdrawals from coursework are published on Registration and Records website each semester. Please note, students are limited in the number of semester hours from which they can withdraw. Consult the NIU Undergraduate Catalog for further information.
Appeal Procedures

Appeals by ECS students are handled according to procedures adopted by the ECS Steering Committee. For specific procedures regarding how to make an appeal, students should consult their academic advisor and/or refer to the websites below.

Appeal Related Websites

Course grade appeal:  www.niu.edu/provost/policies/appm/iii8.shtml
VIII. University Services and Student Life

Disability Resource Center

Services for students in need of additional support are available through the Disability Resource Center (815-753-1303). Northern Illinois University offers a variety of support services to disabled students, including visual, hearing, and other physical disabilities, as well as learning disabilities. Students with hearing impairments may receive assistance through the NIU Office of the Coordinator for Hearing Impaired Services (815-753-1694). Students with visual impairments may receive assistance through the NIU Office of the Coordinator for the Visually Impaired (815-753-1304).

Writing Center

The Writing Center is located in Stevenson South Residence Hall. The hours change each semester so it’s best to either visit the website (http://uwc.niu.edu) or call 815-753-6636 for assistance.

College and University Committees

Opportunities are available for students interested in participating in decisions affecting student and academic life at NIU. Students can request to be representatives serving on various College and University committees. For more information, contact one of the ECS undergraduate advisors.

University Office of Educator Licensure and Preparation

The NIU Committee on Initial Teacher Preparation and Licensure maintains a central office on campus for the coordination of educator licensure activities. Students with licensure questions NOT related to the specifics of Early Childhood may call this office for more information.

Counseling and Student Development Center

Students enrolled in the Interdisciplinary program in Early Childhood Studies are provided an opportunity to participate in the workshops offered through the Counseling and Student Development Center, Campus Life Building, Suite 200, 815-753-1206. Workshops offered by the Center are designed to facilitate the personal, intellectual, and social growth of participants, and to assist them in attaining or improving specific skills. Group sessions are offered on the following topics: Coping with Stress Anxiety, Coping with Test Anxiety, Decision Making, and Time Management. A brochure listing additional areas of interest can be obtained through the Counseling and Student Development Office (815-753-1206).

Student Housing and Dining Services

The Teacher Certification House, TEACH House, is a resident hall wing open only to students seeking teacher certification. Students in the interdisciplinary program in Early Childhood Studies are encouraged to seek out information about this opportunity. For more information call Student Housing and Dining Services at 815-753-1525.

Honors Program

Early Childhood Studies students invited to participate in the NIU Honors Program are encouraged to do so. Excellent advisement services regarding the Honors Program and its relationship to other coursework is available to students meeting the Honors Program requirements. These services are available even as Honors students complete the ECS Professional Sequence. It is recommended that Honors students continue advisement with their major program advisor, even while seeking additional Honors advisement by the Honors advisor. For more information on the NIU Honors Program contact the Honors Program Office, CL 110, 815-753-9398.
Honor Societies

Students with outstanding achievement in academic and leadership areas may be invited into membership in honorary societies and organizations. The objective of honor societies is typically to encourage and record scholarly accomplishment and to promote the advancement of learning. The following is a list of some of the honor societies available to eligible NIU Early Childhood students:

- Golden Key
- Kappa Delta Pi
- Kappa Omicron Nu
- Mortar Board
- Pi Lambda Theta

Student Organizations

Students enrolled in the interdisciplinary major in Early Childhood Studies are encouraged to participate in the professional activities of organizations on and off campus. Those of interest may include:

- **Illinois Education Association**
  Contact Illinois Education Association, 100 Edwards Street, Springfield, Illinois 62704-1999 or call 1-800-252-8076.
  To join the NIU chapter, please visit [www.sa.niu.edu/sea.html](http://www.sa.niu.edu/sea.html) or [www.niusea.com](http://www.niusea.com)

- **NIAEYC Student Satellite**
  The Northern Illinois Association for the Education of Young Children Student Satellite Group is a chapter of the primary professional organization in the early childhood field, the National Association for the Education of Young Children. For more information contact the School of Family, Consumer, and Nutrition Sciences, 815-753-1543.

- **Student Council for Exceptional Children**
  To join the NIU chapter of the Council for Exceptional Children, contact the Department of Special and Early Education, 815-753-1619.

Career Services

Graduating seniors are encouraged to contact the Career Services Office, for information about employment opportunities and for assistance in such activities as resume writing and interviewing. In the past, those students who have been the most successful in finding employment are those who have engrossed themselves in a number of employment-seeking activities, including the many workshops offered by the Office of Career Planning and Placement. For more information, call 815-753-1641 or stop by their office in the Campus Life Building, Room 200.
Early Childhood Faculty, Staff and Administration

Department Chairs

Thomas W. Pavkov, Ph.D., Northwestern University, Chair, School of Family, Consumer, and Nutrition Sciences, College of Health and Human Sciences

Schwartz-Bechet, Barbara, Ed.D., Columbia University, Chair, Department of Special and Early Education, College of Education

Early Childhood Studies Faculty

For Faculty in Family, Consumer and Nutrition Sciences: www.chhs.niu.edu/facs/faculty/index.shtml
For Faculty in Special and Early Education: www.cedu.niu.edu/seed/aboutus/faculty.shtml

Academic Advisors

Kate Donohue, M.A., National Louis University, Psychology, Human Development
Nicole Stroobants, M.S., UW-Milwaukee, Administrative Leadership in Higher Education
X. Checklist for Success: 
Orderly Progression Through Your Program

___ Apply for admission to the University 
For transfer students, you need to be admitted to the University before you can complete the Criminal Background Check (www.teachercertification.niu.edu)

___ Attend Orientation 
Orientation sessions are offered by both the College of Education and College of Health and Human Sciences. Meet with your college advisor and register for classes for the upcoming semester.

___ Academic Advisement 
Early in the semester, make an appointment to see your advisor. 
YOU SHOULD CONTINUE TO MEET WITH YOUR ADVISOR EVERY SEMESTER.

___ Pass the Illinois Test of Academic Proficiency (Test #400) 
Submit a copy of the results to your academic advisor.

___ Gain experience working with children ages birth to 8 in a supervised setting

___ Attend the Pre-ECS majors meeting 
Generally held in late November or early December. Plan to attend the semester prior to applying to the program.

___ Complete NIU General Education Requirements 
Complete NIU General Education Requirements, paying particular attention to meeting all pre-major requirements.

___ Apply to Early Childhood Studies Major 
Pay particular attention to the admission requirements and date due.

___ Attend the ECS Majors meeting 
Generally held early in the First Professional Semester

___ Attend the Clinical and Student Teacher Placement Meeting

___ Double check your Degree Progress Report on MyNIU after 90 hours 
You should also be checking your report throughout your program

___ Apply to take the ILTS Early Childhood Subject Matter Knowledge Test (Test #107) 
www.ilts.nesinc.com

___ Apply to take the Assessment of Professional Teaching Test (Test #188) 
www.icts.nesinc.com

___ Register to take the edTPA during student teaching

___ Establish Credential File with Career Planning and Placement

___ Apply for Graduation

___ After graduation file your certificate at Regional Office of Education
Congratulations on completing your program at NIU!