MASTER OF SCIENCE of EDUCATION in SPECIAL EDUCATION
Learning Behavior Specialist I

Students seeking Initial Teacher Licensure with the Special Education (LBS I) endorsement. Students admitted starting Fall 2016.

This checklist is an advising tool. It is the student’s responsibility to read the Graduate Catalog for programmatic information including courses, course prerequisites and other program requirements.

PREPARING FOR ADMISSION

____ An undergraduate GPA of 3.00 or higher for the last two years of undergraduate work.

____ Three letters of recommendation.

____ A completed admissions application to the Graduate School, www.grad.niu.edu. (A complete graduate application includes, a completed application, payment an application fee, official transcripts, required test scores, career goals statement, and letters of recommendation).

____ Successful completion of the Illinois State Licensure Testing System. Test of Academic Proficiency (formerly known as the Test of Basic Skills). You can find information and a study guide for this test located at http://www.il.nesinc.com. Effective 2012: ACT/SAT scores can be used in lieu of the TAP exam If you choose this option you must contact the program advisor to make sure all of the correct paper work is filed.

Please provide a copy of the passing score to the graduate secretary in the Department of Special and Early Education (SEED), 162 Gabel Hall, Northern Illinois University, DeKalb, IL 60115.

Please note the program only accepts 15 hours of credit as a Student at Large. After 15 hours of credit, you must be admitted to LBSI program

BEGINNING YOUR LBSI GRADUATE PROGRAM

____ Accept your admission using My NIU http://www.niu.edu/myniu/ Job aids for My NIU are located at http://www.niu.edu/myniutraining/training/student_training.shtml. If you have additional problems you can contact the ITS Help desk by calling 815-753-8100.

____ Meet with your program adviser to plan your program of study. You should also discuss any transfer credits from other universities. Please have a copy of the syllabus from the course(s) in question. The syllabus will be used to determine if the appropriate course standards have been met. If you do not meet with your program advisor during your first semester after admission an advising hold is placed on your account and you cannot register for classes.

____ Meet with your faculty mentor to discuss life experience and how you may substitute it for SESE 608.

____ If you are a licensed teacher, meet with your faculty mentor to discuss the options for student teaching, including possible paid student teaching.

____ Review all sections of the program including the course checklist and requirements for student teaching.
**PROGRAM OF STUDY FOR GRADUATE LBSI LICENSURE**

<table>
<thead>
<tr>
<th>Completed</th>
<th>Course</th>
<th>Prerequisites</th>
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<tbody>
<tr>
<td>One course in reading (3) (e.g. LTRE 500, 511, 516)</td>
<td>This class is required for licensure but not required for program admission.</td>
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<tr>
<td>One course in educational foundations (3) (e.g., EPFE 500, EPFE 510, EPFE 521, EPS 501)*</td>
<td>This class is required for licensure but not required for program admission.</td>
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<tr>
<td>One course in child development (3) (e.g., EPS 505)*</td>
<td>This class is required for licensure but not required for program admission.</td>
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<tr>
<td>One course in methods for English Language Learners (3) (e.g., LTIC 501)</td>
<td>This class is required for licensure but not required for program admission.</td>
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<tr>
<td>ETR 524, Assessing Students with Special Needs (3)</td>
<td>SESE 240 or 540</td>
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<tr>
<td>SESE 540, Foundations of Special Education (3)</td>
<td>None</td>
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<tr>
<td>SESE 554, Applied Behavior Analysis and Positive Behavior Support in School and Community Settings (3)</td>
<td>None</td>
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<tr>
<td>SESE 559, Plan for the Transition from School to Employ, Career &amp; Post-Sec Ed for Students with Disabilities (3)</td>
<td>SESE (TLSE) 540 and ETR 434, or ETR 524, or ETR 534</td>
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<tr>
<td>SESE 600, Introduction to Instructional Planning, Teacher Performance Assessment, and Assistive Technology (3)</td>
<td>SESE (TLSE) 540 + 6 hours in the program</td>
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<td>SESE 601, Methods for Teaching Students with Mild Disabilities (4)</td>
<td>SESE (TLSE) 540 CRQ ETR 534</td>
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<tr>
<td>SESE 602, Method for Teaching Middle and Secondary Students with Mild Disabilities (3)</td>
<td>SESE (TLSE) 540 and ETR 434, or ETR 524, or ETR 534</td>
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<tr>
<td>SESE 603, Functional Analysis for Special Educators (3)</td>
<td>SESE (TLSE) 540 and TLSE 554 or SESE 554 or SESE 417</td>
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<tr>
<td>SESE 604, Assistive Technology and Methods for Teaching Individuals with Autism and Developmental Disabilities (4)</td>
<td>SESE (TLSE) 540 and ETR 543 or 524 or 534</td>
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<tr>
<td>SESE 605, Collaboration and Consultation Skills for School Professionals (3)</td>
<td>SESE (TLSE) 540 and 20 hours in the graduate LBS I program or consent of department</td>
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<tr>
<td>SESE 606, Methods for Teaching Students with Emotional Disturbance (3)</td>
<td>SESE 603</td>
<td></td>
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<tr>
<td><strong>SESE 607, Special Education Capstone/Pre-Student Teaching Seminar (1)</strong></td>
<td>SESE (TLSE) 540 and 20 hours in the Graduate LBS I program.</td>
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<tr>
<td>SESE 608, Field Experience in Special Education: Learning Behavior Specialist I (2-6)</td>
<td>CRQ, 607 and 20 hours in the LBS I graduate program. Maybe repeated for up to six hours</td>
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<tr>
<td>SESE 792, Seminar: Single Case Research Methodologies &amp; Evidence-Based Practices in Special Education (3)</td>
<td>SESE 603 or department consent</td>
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**Prior to student teaching** all course requirements complete, CBC, TB, Content area #155, special education general curriculum test #163, Safety Tutorial, and Mandated Reporter, Capacity to perform.

| **SESE 609**, Elementary Practicum: Learning Behavior Specialist I (3-6) | May be repeated up to 6 hours. S/U grading. PRQ: Completion of all professional education and related course work, or consent of the department. |
| **SESE 610**, Secondary Practicum: Learning Behavior Specialist I (3-6) | May be repeated up to 6 hours. S/U grading. PRQ: Completion of all professional education and related course work, or consent of the department. |

*Most community colleges offer courses that articulate with NIU’s foundations (e.g., EPFE 201) and child development courses (e.g., FCNS 280). Please check with the special education advisor for the correct choice of classes at the community college.*

**SESE 607 must be completed the semester prior to student teaching**

Please note that for candidates with limited experience in special education or an undergraduate degree in an unrelated field, deficiency and prerequisite courses may not be used toward the minimum 36 credit hours needed for the master’s degree.
***Eligibility for Paid Student Teaching

Illinois State Law permits some teacher education candidates to remain in teaching positions and continue to be paid by their school districts during student teaching. The Illinois Administrative Code 25.620 states that an individual may receive credit for student teaching or pre-student teaching clinical experiences that are completed during the time for which the individual is paid as a teacher.

To determine if you are eligible to be paid while student teaching, please contact your faculty mentor for the Policy for Eligibility to be paid while Student Teaching and who must approve your eligibility.

Second Student Teaching Placement

Candidates who have completed one paid student teaching placement may complete a second paid student teaching placement in their school district or a summer school teaching placement if they meet the prerequisites listed below.

Eligibility a second student teaching placement:

1. A second paid student teaching placement or summer school student teaching will only be an option for candidates who have completed a paid student teaching placement.
2. A second paid student teaching placement or summer school student teaching is only available for the second area of student teaching not covered by their paid student teaching placement.

Permission to complete the second paid student teaching or summer school student teaching must be obtained from the candidate’s faculty mentor. If you feel that you qualify for summer school student teaching, talk to your faculty mentor who will describe additional requirements related to placement, assignments, grading, and supervision of summer school student teaching or the second paid student teaching assignment.

A projected Rotation of Courses is posted on the website. This rotation provides a tentative schedule of when courses will be offered and the tentative location of courses. The schedule and location of courses may change due to site and instructor availability.

PREPARING and APPLYING FOR STUDENT TEACHING

Applications must be received one year in advance of your expected student teaching. Be sure that you have been admitted to the graduate school and tracked your courses so that you can apply on time!!

Prior to applying for student teaching, you must be admitted to the LBSI program and to the graduate school.

_____ Application for student teaching (1 year prior to the semester you expect to take your clinical/student teaching experience. Plan accordingly!!) The exact due date for the paper work will be announced by the Clinical Office. It is your responsibility to check with the Clinical office to identify application materials and deadline dates.

_____ All program requirements listed in the Graduate Catalog.

_____ Current TB card on file with the Clinical Office

_____ The NIU Safety Tutorial. A paper copy of your ‘confirmation of successful completion’ must be provided to the Clinical office,

_____ Mandated Reporter. If you already completed a workshop or course, please provide a copy of the passing scores to the graduate secretary, 162 Gabel Hall, Department of Special and Early Education, Northern Illinois University, DeKalb, IL 60115. In you need to complete a tutorial please start at the NIU clinical office website, http://www.cedu.niu.edu/seed/current-students/special-education-clinicals.shtml
Successful completion of the LBSI content exam (#155) and the Special Education General Curriculum test (#163) (http://www.il.nesinc.com)

Please provide a copy of the passing scores to the graduate secretary, 162 Gabel Hall, Department of Special and Early Education, Northern Illinois University, DeKalb, IL 60115.

Criminal background check. You need to complete this through the district you are assigned by the Clinical Office.

You need to complete a physical exam through the district you are assigned by the Clinical Office.

You must also attend the university-wide student orientation and meetings with your clinical supervisor the Friday prior to beginning student teaching. The exact date will be announced by the University Office of Educator Licensure and Preparation.

In addition, you must complete:

**PREPARATION FOR GRADUATION**

Meet with your adviser to determine whether all requirements for your Masters degree have been completed.

The semester before you plan to graduate complete the Application for Graduation. Due dates announced by the Graduate School. You should apply using My NIU, http://www.niu.edu/myniu/. Failure to do so will delay your graduation.

**APPLYING FOR LICENSURE**

Although NOT required for graduation the following must be completed prior to your license being active.

Completion of the Teaching Performance Assessment (edTPA). General information may be located at http://www.niu.edu/edtpa/candidate/index.shtml

License registration Please visit, http://www.isbe.net/licensure/html/registration.htm for information about registering your license.

**ADDITIONAL APPROVALS AND ENDORSEMENTS**

Optional, all students are encouraged to seek additional approvals or endorsements on their licenses.

Early Childhood Special Education Approval

Bilingual and/or ESL Approval. Contact LEED for details.

For additional licensures or endorsements in Early Childhood, Elementary Education, or Middle School or Secondary Education please contact the appropriate adviser.

Revised 12/16
# LBS I PROGRAM PLANNING MATRIX

Meet with your program advisor to complete this matrix

<table>
<thead>
<tr>
<th>Semester</th>
<th>Notes</th>
<th>Course 1</th>
<th>Course 2</th>
<th>Course 3</th>
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</thead>
<tbody>
<tr>
<td>Semester 1</td>
<td>-Meet with adviser and faculty mentor</td>
<td></td>
<td></td>
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<tr>
<td>Semester 2</td>
<td>-Meet with adviser and faculty mentor as needed</td>
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<td></td>
<td></td>
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<tr>
<td>Semester 3</td>
<td>-Meet with adviser and faculty mentor as needed</td>
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<tr>
<td>Semester 4</td>
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<td>Semester 8</td>
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<td>Semester 9</td>
<td>-Meet with adviser and faculty mentor as needed</td>
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</tbody>
</table>

*Note. Please consult the course rotation. Course rotation may change at the department’s discretion. Please check My NIU and program adviser for updated information.*

Plan when you will complete the Content Area Test, Special Education General Curriculum test, Criminal Background Check, TB test, Mandated report, and Safety Tutorial when you will apply for student teaching.