

Northern Illinois University  
College of Education, Dean's Office

**The Earl & Margaret Hoffmann Endowed Scholarship**

Basic qualifications for this scholarship include:

- Currently enrolled NIU elementary education majors **ONLY**
- Junior or Senior Standing
- Overall GPA of 3.0 or higher
- Preference given to students who demonstrate community and/or curricular activity involvement

**Personal Information: (Where you would like a response sent.)**

Name: \_\_\_\_\_

Z-ID: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Illinois Resident (circle one) YES NO

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**Community College Information (currently enrolled NIU transfer students):**

Cumulative Transfer GPA: \_\_\_\_\_ (on 4.0 scale) Earned Transferable Hours: \_\_\_\_\_

**NIU Information (for currently Enrolled NIU Students):**

Cumulative NIU GPA: \_\_\_\_\_ (on 4.0 scale) Earned NIU hours: \_\_\_\_\_

**UNOFFICIAL OR OFFICIAL TRANSCRIPT FROM EACH FOUR-YEAR INSTITUTION IS REQUIRED. NIU TRANSCRIPT MAY BE PRINTED FROM MYNIU. DO NOT SUBMIT TRANSCRIPTS FOR COMMUNITY OR TECHNICAL COLLEGES. NO DARS/GRADE REPORTS (ON-LINE OR OTHER) WILL BE ACCEPTED.**

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**Applicant's Statement:**

Include on a separate page a 250-word, typed statement detailing your professional plans in education.

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**Honors received and extracurricular/community activities:**

On separate sheet, please list honors/activities, dates received or participating and specify any leadership roles.

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**Financial Need:**

Please include a list of any financial considerations that would contribute to your need on a separate page.

**Letters of Recommendation:**

Please list the two persons who were asked to write letters of recommendation. (Suggestions include teachers, professors, members of the clergy, employers or internship supervisor.) Please allow ample time for letters of recommendation to be submitted; a minimum of two weeks is recommended.

LETTERS MUST BE SUBMITTED DIRECTLY FROM THE PERSON WRITING THE RECOMMENDATION TO: DEBORAH FRANSEN, NIU COLLEGE OF EDUCATION - GH319A, DEKALB, ILLINOIS, 60115. THE RECOMMENDATION MUST BE ON OFFICIAL LETTERHEAD (UNLESS FROM A PERSONAL REFERENCE) AND HAVE AN ORIGINAL SIGNATURE. LETTERS MAY NOT BE SUBMITTED BY THE APPLICANT. LETTERS THAT DO NOT MEET THESE STANDARDS WILL NOT BE ACCEPTED AND WILL MAKE YOUR APPLICATION INELIGIBLE FOR CONSIDERATION.

Letters of recommendation are a significant consideration in the review process, therefore, they should be professional, well written, and emphasize your strengths, abilities, and achievements. Carefully choose those who know you well.

1.		
	Name	Relationship
2.		
	Name	Relationship

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**Required Signature:**

I certify by my signature that to the best of my knowledge, I have provided full and accurate information concerning all questions on this application. I further understand that:

- I am required to disclose any factors that may affect my application, i.e., major change, change in financial status, expulsion or dismissal from an educational institution for disciplinary reasons, pending criminal charges, conviction of a crime, etc., as a mandatory step in the application process. Disclosure of this information will not automatically bar an award, but will require review and evaluation by the selection committee.
- Failure to provide true and complete information may result in my application being ineligible for consideration or the withdrawal of any award offered to me.
- I give the committee permission to review/access my academic records for the purpose of awarding the scholarship.
- If selected, I give permission to share my name, hometown, and information related to my major with the donor of this award.

Signature	Date

Complete application and letters of recommendation **must** be **received** by **4:30 p.m. on February 1 (NOT POST MARKED)**. **Only complete applications will be considered.** Submit Completed Materials to:

COE Scholarship Committee  
C/O Deborah Fransen  
College of Education—GH319A  
Northern Illinois University  
DeKalb, IL 60115

