

Northern Illinois University
College of Education, Department of Leadership, Educational Psychology, and Foundations

Dr. Keith R. Getschman Memorial Scholarship Fund

Basic qualifications for this scholarship include:

- Must be in good academic standing with the university
- Must have a minimum GPA of 3.0
- Must be a degree-seeking, graduate student in the educational administration program in the College of Education
- Must demonstrate leadership potential, love of children, dedication to teaching, and commitment to state policy and funding that meet children's needs, as evidenced by providing a letter of recommendation addressing these criteria from a principal, superintendent, or other administrator who worked with the applicant in a professional capacity.

Personal Information (Where you would like response sent)

Name: _____

SSN: _____ OR Z-ID: _____

Address: _____ Telephone: _____

City: _____ State: _____ ZipCode: _____

Community College Information (for new transfer students & currently enrolled NIU transfer students):

Cumulative Transfer GPA: _____ (on 4.0 scale) Earned Transferable Hours: _____

NIU Information (for currently Enrolled NIU Students):

Cumulative NIU GPA: _____ (on 4.0 scale) Earned NIU hours: _____

*****UNOFFICIAL OR OFFICIAL TRANSCRIPTS MUST BE PROVIDED FROM EACH INSTITUTION ATTENDED VERIFYING THE ABOVE INFORMATION. NO DARS/GRADE REPORTS (ON-LINE OR OTHER) WILL BE ACCEPTED.*****

Applicant's Statement:

A 250-word typed statement detailing your professional plans in education must accompany your application on a separate page.

Honors received and extracurricular/community activities:

On separate sheet of paper please list and specify any leadership roles.

Letters of Recommendation:

Please list the name of who you asked to write a letter of recommendation. (Appropriate persons include a principal, superintendent, or other administrators whom you have worked with.) Give ample time for letters of recommendation to be submitted; two weeks is recommended. Letters may be submitted directly to Todd Latham at the address below or submitted with application.

*****LETTERS ARE REQUIRED TO BE ON OFFICIAL LETTERHEAD (UNLESS FROM A PERSONAL REFERENCE), MUST INCLUDE AN ORIGINAL SIGNATURE, AND BE SUBMITTED IN A SEALED ENVELOPE FROM THE INDIVIDUAL WRITING THE LETTER.*****

The letter of recommendation is significant in consideration in the review process, therefore, they should be professional, well written, and emphasize your strengths, abilities, and achievements. Carefully choose someone who knows you well.

1. _____
Name Relationship

Required Signature:

I certify by my signature that to the best of my knowledge, I have provided full information concerning all questions on this application. I further understand that failure to provide true and complete information could mean withdrawal of all financial assistance for any funds awarded to me via this scholarship. I also give the committee permission to review/access my academic records for the purpose of awarding the scholarship. I agree to report any factors that may affect my application, i.e. major change, change in financial status, etc. Additionally, I understand that by filling out this application, signing it and returning it, I give permission to share my name with the donor of this award.

Signature Date

- Please check your application carefully to be sure it includes ALL necessary information and that you have signed it.
- Attach your most current unofficial/official transcript that includes the last semester completed. **DARS/Grade Reports (online or other) will NOT be accepted.**
- Make sure that your letter of recommendation has been sent.

Complete application and letter of recommendation **must** be **received** by **4:30 p.m. on February 1 (NOT POST MARKED).**

Only fully completed application forms will be considered.

Submit Completed Materials to:

Northern Illinois University
College of Education, LEPF
Todd Latham
DeKalb, IL 60115

For Official Use Only:

Standing: _____	<input type="checkbox"/>	Statement	<input type="checkbox"/>
Major: _____	<input type="checkbox"/>	List of honors/activities	<input type="checkbox"/>
Transcripts:		Letter of Rec. #1	<input type="checkbox"/>
NIU	<input type="checkbox"/>		
Transfer Institution(s)	<input type="checkbox"/>		